



COAST GUARD MUTUAL ASSISTANCE

US Coast Guard Mailstop 7180
4200 Wilson Blvd., Suite 610
Arlington, VA 20598-7180

May 20, 2015

Board of Control

ADM Paul F. Zukunft
Chairman

Vacant
President

CWO John C. Baker (Ret.)
Retired Military Member
Vice President

Ms. Shay Cook
Work-Life Specialist
Treasurer

Mr. Barry Boisvere
Secretary

CDR Beth A. Naff
Commissioned Officer

LCDR Brandy N. Parker
Commissioned Officer

LT James A. Crockett
Commissioned Officer

MCPOCG Steven W. Cantrell
Master Chief Petty Officer of
the Coast Guard

CWO Shawn Wichelns
Chief Warrant Officer

CPO Eric P. Lowe
MCPOCG Alternate

MCPO Julie A. Gunderson
Enlisted E-7 or Above

MCPO Mark H. Allen
E-7 or Above Alternate

PO1 David Nava
Enlisted Member

PO1 Anika Doehl
Enlisted Member

PO1 Brent Ruggles
Enlisted Alternate

AUX Bruce A. White
Auxiliary Member

Mr. Frank Tatu
Civilian

LT Mark M. Sanchez
Reserve Member

CWO Shannon P. Reck
Medical/TRICARE Specialist

Mrs. Bethany Klein
Commissioned Officer's Spouse

Mrs. Debbie Brandt
Enlisted Member's Spouse

MINUTES OF MONTHLY MEETING OF THE BOARD OF CONTROL CONVENED ON
MAY 20, 2015, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

VOTING MEMBERS PRESENT: (11)

Officers of the Corporation:

CWO (Ret.) John C. Baker, Vice President

Ms. Shay Cook, Treasurer

Mr. Barry M. Boisvere, Secretary

Members of the Board of Control:

Mrs. Debbie Brandt

CDR Beth A. Naff

CWO Shannon P. Reck

PO1 Anika Doehl

PO1 David Nava

Mr. Frank Tatu

Mrs. Bethany Klein

LCDR Brandy N. Parker

AUX Bruce A. White

Additional attendees: Mr. Ronald C. Wolf

1. The Meeting was called to order at 1330.
2. It was noted for the record that the minutes of the March 18, 2015, Board of Control meeting had been approved by written consent of a quorum of Board members on April 3, 2015.
3. Ms. Cook presented financial reports for March and April 2015.
4. COMMITTEE REPORTS:

Executive Committee

CWO Baker indicated that the Executive Committee has been discussing issues surrounding the need to move CGMA Headquarters staff from its current location at Ballston.

Management Committee

LCDR Parker remarked that the Management Committee had prepared a strategic action plan that would be presented for Board approval as new business.

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5. CGMA-HQ UPDATE:

A ballot with a slate of nominees for open positions on the Board of Control had been prepared and presented to the Board. Mr. Boisvere indicated that the ballot would be sent electronically the next day to all Board members for their votes.

The 2015 CGMA Campaign ran the month of April. Campaign reports are coming in and results are being compiled. A final report on campaign results will be presented at the July Board meeting.

6. NEW BUSINESS:


LCDR Parker brought the Board's attention to the 2015 Strategic Action Plan prepared recently by the Management Committee, and made a motion that the action plan be adopted for implementation. Mrs. Cook seconded, and the motion passed unanimously. The approved 2015 Strategic Action Plan is attached.


Mr. Boisvere presented a proposal to authorize the Executive Director to engage in a 10-year lease for 3,503 square feet of office space located at 617 Glebe Road (Ballston Tower), Arlington, VA, and to purchase necessary furniture to outfit the new office spaces. He made a motion to approve the proposal. Mr. Tatu seconded and after a period of discussion, the motion was approved unanimously.

7. GOOD OF THE ORDER:

The next monthly BOC meeting is scheduled for 1330, Wednesday, June 24, 2015, in Room 9GG13-01, CG Headquarters, St. Elizabeth campus, Lower Level 9.

ADJOURNMENT: The Board adjourned at 1401.

Submitted by: 
R. C. WOLF
Director of Administration


B. M. Boisvere
Secretary