



February 18, 2021

MINUTES OF THE COAST GUARD MUTUAL ASSISTANCE QUARTERLY MEETING CONVENED  
FEBRUARY 17, 2021, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

Board of Control

ADM Karl L. Schultz  
Chairman

RADM Joanna M. Nunan  
President

CWO John C. Baker (Ret.)  
Retired Military Member  
Vice President

AUX Michael Philipps  
Auxiliary Treasurer

RADM (Ret) Cari B. Thomas  
Secretary

MCPOCG Jason M.  
Vanderhaden  
Master Chief Petty Officer of  
the Coast Guard

CMC Charles R. Bushey  
MCPOCG Alternate

CDR Morgan T. Holden  
Commissioned Officer

LCDR Daniel J. McQuate  
Commissioned Officer

LT Ariana L. Mohnke  
Commissioned Officer

CWO Anthony F. Giaccone  
Chief Warrant Officer

MCPO Eric Silvoy  
E-7 or Above

PO1 Benjamin Lind  
Enlisted Member

CPO Jerry Engelman  
E7 or Above Alternate

PO1 Elizabeth Little  
Enlisted Alternate

Mr. Steven Apicella  
Civilian

LT Alexander T. Austin  
Reserve Member

Mrs. Erin Wirth  
Commissioned Officer  
Spouse

Mr. Michael Little  
Enlisted Person Spouse

CPO Megan Long  
Medical/TRICARE Specialist

Mrs. Lisa J. Johnson  
Work-Life Specialist

MEMBERS PRESENT: 15 (All electronically)

Officers of the Corporation: RADM Joanna Nunan, President  
CWO (Ret.) John Baker, Vice President  
RADM (Ret) Cari Thomas, Secretary  
AUX Michael Philipps, Treasurer

Members of the Board of Control:

Mr. Steven Apicella  
Ms. Lisa Johnson  
PO1 Benjamin Lind  
PO1 Elizabeth Little

CWO3 Anthony Giaccone  
Mr. Michael Little  
HON Erin Wirth  
LCDR Daniel McQuate

CDR Morgan Holden  
MCPO Eric Silvoy  
LT Alexander Austin

Additional Attendees: Mr. Sean Fennell and Mrs. Alena Howard.

**Call to Order:** The Board President called the meeting to order at 1330 and Mr. Fennell called the roll. A quorum was established.

**Previous Minutes:** The minutes of the 16 November 2020 Quarterly Board of Control (BOC) meeting were approved by electronic vote on 20 November 2020.

**Point of Order:** Mr. Fennell provided a report on the status of the 2021 Board of Control election. He reported that interested parties may now apply, and that applications are due on 25 March 2021.

**Treasurer's Report:** Mr. Philipps reviewed the 2020 Financials and recent activities of the Finance Committee.

**Committee Reports:**

Executive Committee: The Board President:

- took note of the fact that CGMA has provided, in aggregate, more financial relief to our clients than the Army, Air Force and Navy combined had provided all together. She noted that this speaks highly of CGMA.
- announced the resignation of a board member (PO Jones) which left the position of Chair for the Strategic Planning Committee vacant. Interested parties should contact the CEO for more information.
- encouraged all Board Members to be active of the upcoming annual fundraising campaign. She further noted that the slogan for the year is an excellent one – It's Mutual! She expressed her gratitude that CGMA is providing excellent support to CG Training Center Cape May in its handling of challenges caused by the pandemic.
- expressed her interest in the Board election. She encouraged members to be proactive in seeking out qualified parties. During the discussion it was noted that there are eight positions open this time around. She further noted that members elected this year would in fact be on the Board during CGMA's Centennial year.

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Management Committee PO1 Lind reported that Management Committee had reviewed and favorably endorsed a proposal to modify the BMS Policy, extending coverage to reservists on IDT and ADT. The modification was approved by the Board of Control on 16 December 2020 by electronic vote.

Mutual Assistance Committee LCDR McQuate reported:

- December 20 case; The request was from an AD E7 for an \$11,000 loan for a septic system repair. On 18 December 2020, the committee members voted unanimously to approve this loan.
- Committee was divided on approval/disapproval of an \$8300 loan for a retired E6 and the case was forwarded to the entire Board of Control. After healthy debate, the case was approved on 1 February 2021.

Audit Committee Mr. Fennell reported that the audit has commenced with no significant issues. He noted that conclusion of the audit should be in the near future and that the results will be shared with the Board as expeditiously as possible. He further reported that audit is being performed by the same auditors as the previous year.

Finance Committee PO Lind reported that the Finance Committee met with the CFO and representatives from the Bank of America to review the portfolio. They drafted a new Investment Policy which was approved on 14 December by the Board of Control via electronic vote.

Development Report Mrs. Howard reported on the great success of Giving Tuesday which was held on 1 December 2020. She also reported on the continuing effort by her staff to engage CGMA in a Planned Giving program, CGMA's transition to Qgiv for credit card donations, as well as the preparations for the 2021 CGMA Golf Tournament which is scheduled for 5 to 8 May 2021. She discussed the status of the 2021 Fundraising Campaign to be held in April. She noted that this year the campaign has shifted from a CGMA Representative based campaign to a unit-based campaign. She noted that this has already yielded positive results in that smaller units than in the past will be conducting their own campaigns.

Operations Report Mr. Fennell provided a brief overview of operations since the last board meeting. He reported that CGMA was providing unique relief support to Training Center Cape May and Coast Guard Marine Inspectors stationed in Singapore. He provided the assistance numbers for the previous three months, as well as the amount of COVID assistance up to 2 February 2021.

**CGMAHQ Update:**

RADM Thomas reported on the status of ongoing Eliminating Bias and Diversity review. She reported that she engaged the support of the CG in conducting a review of three years of case activity to look for any indicators of bias. Additionally, CGMA HQ will be conducting a survey of people concerning their interactions with CGMA.

**OLD Business:** None to report.



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**New Business:** Mr. Fennell reported that the Annual Meeting was scheduled for Friday, 23 April 1400 in the Ray Evans Conference Center. The meeting will be partially in person, and partially virtual. The goal is to be able to recognize certain people for their contributions to CGMA's success.

**Good of the Order:**

RADM Thomas reported

- an agreement is being finalized with USAA to modify the restrictions on the \$15 million grant provided to CGMA in 2019. This modification will allow greater flexibility, and increased use of the grant for loans.
- a new permanent staff member had been added to the Finance Department.
- appreciation to the CGMA HQ staff for their conduct during the challenges imposed by the pandemic. She reported that morale was high, and the responsiveness to the extreme uptick in assistance case was exemplary.
- CGMA HQ staff will be working in the coming year to develop a process for moving new programs from suggestion to implementation. A timeline will be established, most likely a year long process, that includes input from both the Finance and Management committees.

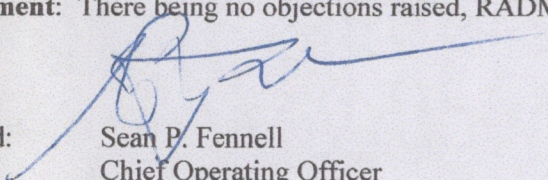
HON Wirth expressed her admiration for the use of Social Media by CGMAHQ. She also raised the question of eligibility for persons outside of the Washington DC area for the Board of Control. After brief discussions, it was noted that local residency is not a requirement; that talent is the primary concern.

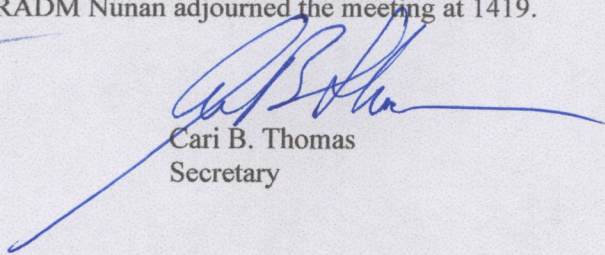
MCPO Silvoy noted that he has noticed that CGMA now has a significant presence among the CG active-duty force. He reported that everywhere he goes, and among his gold badge networks, CGMA is extremely well known.

**Next Regular Meeting:** Next meeting scheduled for Wednesday, 19 May 2021 at 1330. The deadline for proposals for electronic voting is 1 April 2021.

**Adjournment:** There being no objections raised, RADM Nunan adjourned the meeting at 1419.

Submitted:

  
Sean P. Fennell  
Chief Operating Officer

  
Cari B. Thomas  
Secretary