



November 19, 2021

MINUTES OF THE COAST GUARD MUTUAL ASSISTANCE QUARTERLY MEETING CONVENED NOVEMBER 17, 2021, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

Board of Control

ADM Karl. L. Schultz
Chairman

RADM Joanna M. Nunan
President

CWO John C. Baker (Ret)
Retired Military Member
Vice President

AUX Michael Philipps
Auxiliary
Treasurer

RADM (Ret) Cari B. Thomas
Secretary

MCPOCG Jason M.
Vanderhaden
Master Chief Petty Officer of
the Coast Guard

CMC Charles R. Bushey
MCPOCG Alternate

CDR Morgan T. Holden
Commissioned Officer

CDR Daniel J. McQuate
Commissioned Officer

LCDR John-Andrew Minniti
Commissioned Officer

CWO Anthony F. Giaccone
Chief Warrant Officer

CMC Eric Silvoy
E-7 or Above

PO1 Benjamin Lind
Enlisted Member

CPO Lindsey Cole
Enlisted Member

CPO Jerry Engelman
E7 or Above Alternate

PO1 Andrew Stoddard
Enlisted Alternate

Mr. Christopher Mack
Civilian

LT Patrick Pannella
Reserve Member

Mrs. Kristen Vlaun
Commissioned Officer
Spouse

Mrs. Amanda Morales
Enlisted Person Spouse

Vacant
Medical/TRICARE Specialist

Mr. Kenneth Weber
Work-Life Specialist

MEMBERS PRESENT: 19

Officers of the Corporation:

RADM Eric Jones, President
CWO (Ret) John Baker, Vice President
RADM (Ret) Cari Thomas, Secretary
AUX Michael Philipps, Treasurer

Members of the Board of Control:

MCPOCG Jason Vanderhaden	Mr. Kenneth Weber	CDR Morgan Holden
PO1 Benjamin Lind	CDR Daniel McQuate	CMC Eric Silvoy
CWO4 Anthony Giaccone	CPO Jerry Engelman	PO1 Lindsey Cole
Mr. Christopher Mack	LCDR John-Andrew Minniti	Mrs. Amanda Morales
LT Patrick Pennella	Mrs. Kristen Vlaun	PO1 Andrew Stoddard
CPO Jerry Engelman		

Additional Attendees: Mr. Sean Fennell, Mrs. Sara Martin and Mrs. Alena Howard and Ms. Jeanne Ellinport.

Call to Order: The Board President called the meeting to order at 1300 and Mr. Fennell called the roll. A quorum was established.

Previous Minutes: The minutes of the 18 August 2021 Quarterly Board of Control (BOC) meeting were approved by electronic vote on 20 August 2021.

Point of Order: Mr. Fennell:

- Noted that on 9 September 2021 the Board voted electronically to approve a date change to the election process for new Board members. The process now starts in January vice March.
- Reported that an appeal to a denied application for a grant of \$2,277.97 was forwarded to the Board on 21 October 2021. The Board voted to deny the application.
- Noted that applications for the Board of Control are due on 13 January. The election process follows immediately thereafter.

Treasurer's Report: Mr. Philipps reviewed the September 2021 Financials and briefed on possible impacts on the portfolio by the economy. He reviewed current assets and compared to previous total. He noted that as compared to previous benchmarks, our investment performance is doing extremely well, exceeding expectations. Mr. Phillips provided data supporting the durability of CGMA's long term allocations. He reported that we are well positioned to respond to any lapse in federal funding should it occur in December.

Committee Reports:

MINUTES OF THE COAST GUARD MUTUAL ASSISTANCE QUARTERLY MEETING
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Executive Committee: The Board President:

- Thanked RADM Thomas for providing him a through in-brief on CGMA's activities and strategic outlook.
- Expressed his gratitude to the CFO, Treasurer and Finance Committee Chair for their outstanding leadership in preparing the budget that was on the agenda.
- Commended the CGMA HQ staff for their well-run response to Hurricane IDA. All feedback from the field in the affected areas has been positive.
- Encouraged all members to consider the upcoming election. He urged them to seek out any qualified applicants and help them to apply.
- Expressed his personal thoughts on being on a Board such as this one.

Management Committee: PO1 Lind reported that the Management Committee examined a proposal addressing the wellness issues raised during the previous quarterly Board meeting. The committee had no proposal to submit to the Board.

Mutual Assistance Committee: CDR McQuate presented a case that had arrived at CGMA HQ just the previous day that required Board approval. The case was an application by an active duty E4 for a \$12,525 loan for back rent. The Board approved an \$11,225 loan for the member. CDR McQuate further reported that the Mutual Assistance Committee:

- Received an application from an AD E5 member on 19 August 2021. They approved on 19 August 2021 the \$11,800 loan for travel claim issues.
- Recommended approval of a \$20,000 request for assistance for an RES E7 on 11 September 2021. A \$15,000 loan and \$5000 grant, for medical expenses for their son's surgery not covered by TRICARE, was approved by the Board on 15 September 2021.
- Recommended approval of a \$20,000 request for assistance for an AD O3 on 7 October 2021. A \$15,000 loan and \$5000 grant, for medical travel expenses not covered by TRICARE was approved by the Board on 9 October 2021.
- Received an application for a RET E7 member on 15 November 2021. They approved on 16 November 2021 the \$9,400 loan for vehicle repairs.

Audit Committee: LT Pennella reported that the committee had completed its review of possible auditors for 2022. He presented on the process they used and provided comparison data on the companies considered. LT Pennella made a motion that CGMA hire the Brown Edwards auditing firm. Mr. Baker seconded the motion. The floor was opened for discussion and questions. The motion was approved.

Education Committee: CDR Holden reported the committee had met several times during the past quarter. They recommended two proposals for consideration by the Board.

- Spouse Professional Requirements Loan Program: Establishes a loan program to assist members whose spouses or partners need to be certified or licensed in a new state or municipality due to a PCS move. CDR Holden made a motion to approve the program as submitted. MCPOCG Vanderhaden seconded the motion. The floor was opened for discussion and questions. The motion was carried unanimously.

MINUTES OF THE COAST GUARD MUTUAL ASSISTANCE QUARTERLY MEETING
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- Education Advocate Grant Program: Establishes a reimbursement program for the cost of hiring an Education Advocate to assist families with special needs dependents undergoing evaluation for Individualized Education Plans (IEP) or Individual Family Support Plans (IFSP). CDR Holden made a motion to approve the program as submitted. Mrs. Vlaun seconded the motion. The floor was opened for discussion and questions. The motion was carried unanimously.

Strategic Planning Committee: MCPO Silvoy reported on a meeting held by the committee on 13 October 2021.

- He reported that the committee has undertaken a review of the new Security Manual. Provided an overview of the content. The review was completed, and feedback sent back to the staff.
- He reported that the committee was working on a comprehensive review of the Five-Year Strategic Plan. Using long range Coast Guard planning documents, the committee will next look at the vision and mission.

Finance Committee: LCDR Minniti:

- Reported that the committee had recently completed its selection of an investment firm for managing CGMA's portfolio. He provided a detailed description of the process used. The committee decided to keep the current investment firm, Bank of America.
- Submitted the committee's final draft budget for consideration. He noted that the board members had received the proposal weeks before the meeting and that all questions had been answered prior to the meeting. LCDR Minniti made a motion to accept the budget as submitted. Mrs. Morales seconded the motion. The floor was opened for discussion and questions. The motion was carried unanimously.

Development Report: Mrs. Howard reported on the results from recent campaign activities, including CG Day. She noted that First Command had provided a \$25,000 matching gift. She provided updates on various communication initiatives that the Development team is currently running including CGMA's IDA response, Giving Tuesday and the CGMA Invitational Golf Tournament.

Operations Report: Mr. Fennell provided a brief overview of operations for 2020. He noted that to date CGMA has provided over \$5.4 million in assistance. He reported on the Hurricane IDA response which provided over \$1.6 million in assistance, \$1.3 million in grants alone including 94% of the personnel assigned to MSU Houma. He further reported that CGMA HQ was provided disaster relief for the Nor'easter that recently fell on the greater New England area.

CGMAHQ Update: RADM Thomas:

- Provided a briefing on her recent outreach trips to Texas and Florida.
- Reported on a new SWOT (Strength, Weaknesses, Opportunities and Threats) initiative with the CGMA HQ staff.
- Reported on a meeting with the leadership from the CG Exchange; now actively engaging with the CGX for various types of support in fundraising and outreach activities.

Old Business: Mr. Fennell reported that he has resumed work on the By-Laws rewrite and plans to have a final review by the Ad Hoc By-Laws committee in early FY 22.

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New Business: Mr. Fennell briefly outlined the annual review process for developing, budgeting and bringing new support programs online.

MCPOCG Remarks: MCPOCG Vanderhaden expressed pride in the fact that during recent years CGMA has completely changed the paradigm. CGMA has successfully transitioned from the last resort, to the 'Go To' resource for members and their commands.

Good of the Order: RADM Thomas:

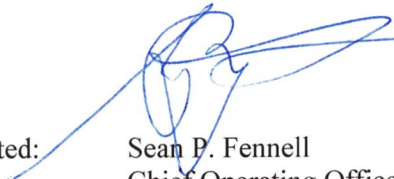
- Noted that a new hire has been made to fill in for the CDO during family leave.
- Reported about a final generous bequest from the late RADM (Ret) Ron Polant. She reported that CGMA HQ established a 'Polaris Council' for donors participating in planned giving. Planned giving will be a piece of the 2021 Annual Report.
- Noted that CGMA just received a \$56,000 bequest from the estate of Mrs. Lois Randolph.

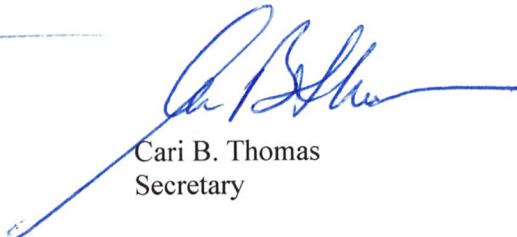
Next Regular Meeting: Next meeting scheduled for Wednesday, 16 February 2022 at 1330.

President's Remarks: Prior to adjourning, RADM Jones presented a plaque and award to Board member Mrs. Amanda Morales. Mrs. Morales had been selected as the Ambassador of the Year for 2020, but due to the pandemic had never actually received the award.

Adjournment: There being no objections raised, RADM Jones adjourned the meeting at 1455.

Submitted:


Sean P. Fennell
Chief Operating Officer


Cari B. Thomas
Secretary