



November 14, 2022

MINUTES OF THE COAST GUARD MUTUAL ASSISTANCE QUARTERLY MEETING
CONVENED NOVEMBER 9, 2022, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC

Board of Directors

ADM Linda L. Fagan
Chairman

RADM Eric C. Jones
President

CWO John C. Baker (Ret)
Retired Military Member
Vice President

AUX Michael Philipps
Auxiliary Treasurer

RADM (Ret) Cari B. Thomas
Secretary

MCPOG Heath B. Jones
Master Chief Petty Officer of
the Coast Guard

CMC Charlie F. Salls
MCPOG Alternate

CAPT Eva Van Camp
Commissioned Officer

LCDR John Andrew Minniti
Commissioned Officer

LT Emily Trudeau
Commissioned Officer

CWO2 Darien Moya
Chief Warrant Officer

CMC Eric Silvoy
E-7 or Above

PO1 Benjamin Lind
Enlisted Member

PO2 Pedro GonzalezSoto
Enlisted Member

CPO Lazaro Lopez
E7 or Above Alternate

PO1 Andrew Stoddard
Enlisted Alternate

Mr. Christopher Mack
Civilian

LT Patrick Pennella
Reserve Member

Mrs. Margaret Parker
Commissioned Officer
Spouse

Mrs. Amanda Morales
Enlisted Person Spouse

LCDR Shannon P. Reck
Medical/TRICARE Specialist

Mr. Kenneth Weber
Work-Life Specialist

MEMBERS PRESENT:

Officers of the Corporation:

RADM Brian Penoyer, President
CWO (Ret) John Baker, Vice President
RADM (Ret) Cari Thomas, Secretary
AUX Michael Philipps, Treasurer

Members of the Board of Directors:

Mrs. Amanda Morales
Mr. Christopher Mack
PO2 Pedro Gonzalez Soto
CPO Lazaro Lopez

LT Patrick Pennella
CMC Eric Silvoy
PO1 Andrew Stoddard
LCDR Shannon Reck

CAPT Eva Van Camp
CWO Darien Moya
Mrs. Margaret Parker

Additional Attendees: Mr. Sean Fennell, Mrs. Sara Martin, Mr. Omar Vazquez, Mrs. Alena Howard

Call to Order: The Board President called the meeting to order at 1300 and Mr. Fennell conducted a roll call. A quorum was established.

Previous Minutes: The minutes of the 17 August 2022 Quarterly Board of Directors (BOD) meeting were approved by electronic vote on 1 September 2022.

Point of Order: Mr. Fennell briefed the board on the process for the 2023 election for new Board members. He noted that the Nominating Committee will be provided all of the applications NLT 23 January 2023, and the final slate will be submitted to the full Board membership for voting NLT 2 February. The goal is to have a final vote ready for approval at the February quarterly Board Meeting.

Treasurer's Report: Mr. Philipps reviewed our current financial situation, our investment results and the status of the markets. He noted the proposed budget is conservative and appropriate for the current resources of the organization.

Committee Reports:

Executive Committee: The Board President:

- Remarked that he was honored to serve as the Board President. He exhorted the members to solicit qualified candidates to apply for the upcoming vacancies on the board. Reminded members that a better Board produces better outcomes.
- Expressed his gratitude to the CFO and the members of the Finance Committee for their hard work in preparing the budget for review and voting.
- Expressed his appreciation to the CGMA HQ staff for getting the Safe Harbor policy established in a timely manner. Noted how vital this area of support is for CG families.

Mutual Assistance Committee: LT Pennella reported that the Committee processed six cases totaling \$53,000 since the last board meeting.

- Received an application from an E-5 on 8/19/2022 for a HVAC replacement in the amount of \$9,717.00. MAC voted to approve.

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Mr. Fennell also reported that the CGMA senior staff will be meeting before the next Board meeting to start the annual programming review process. He invited the Board members to submit any programming ideas they had for consideration in this process. He requested that ideas be sent to him by 1 January 2023.

CGMAHQ Update: RADM Thomas reported:

- On external engagement activities. She noted that she had recently participated in NACON, AMBA and the VSAE podcast.
- On engagement with CG entities. She noted that she and the COO had recently met with staff from CG PSC, the Chaplain's office and CG-R.
- The work being done to engage with CG-111 in alignment for a CGMA Financial Resilience Symposium concept. She outlined the steps taken, and the efforts currently being pursued by the CDO to make the concept a reality in 2023.

Old Business: Mr. Fennell reviewed the progress made in developing standing policy and procedures for the Safe Harbor program established at the previous Board meeting in August. He presented a proposal that had been developed with Board members and elements of the Coast Guard's Special Victims program. RADM Penoyer made a motion to approve the proposal. LT Pennella seconded the motion. The floor was opened for discussion followed by a vote. The motion was carried.

New Business:

LT Pennella briefed the Board on the meeting he and Mr. Fennell had with senior leadership in CG-R. He noted that they were very responsive and were eager to work with CGMA on establishing programming specifically for members of the CG Reserves. He reported that the initial notions were about assistance for the costs of long-distance travel for IDT.

RADM Penoyer briefed the Board on activities currently taking place at TRACEN Cape May. He reported that Board members MCPOCG Jones and MCPOCG-D Salls were both in Cape May working on the plan to transform the TRACEN. He noted that the 20-year plan for transforming Cape May into a flagship activity over the next 20 years was drafted by its previous CO, CAPT Felger. He offered to conduct a fuller briefing on this plan for interested Board members at a future date.

Good of the Order: RADM Thomas:

- Reported on a \$25,000 donation from CDR Frank Dean, USCGR (Ret).
- Thanked Mr. John Baker, Vice-President, for leading the Board in becoming a member of the Polaris Council for planned giving. She invited the Board members to contact the CDO for more details.

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- Received an application from a Retiree (E-7) on 8/26/2022 for a HVAC replacement in the amount of \$10,988.00. MAC voted to approve.
- Received an application from an GS11 on 10/12/2022 for a funeral expense in the amount of \$4,000.00. MAC voted to approve.
- Received an application from an E-5 on 10/17/2002 for a loan for plumbing repair in the amount of \$10,785 (could go up to \$21,570 depending on home insurance approval). MAC voted to approve the first installment.
- Received an application from an E-5 on 10/26/2022 for a loan for mortgage in the amount of \$7,853.00. MAC voted to approve.
- Received an application from an E-5 on 10/27/2022 for a loan for mortgage/home repairs in the amount of \$10,000.00. MAC voted to approve.

Audit Committee: LT Pennella reported that they have been in touch with the auditors, Brown Edwards, and they anticipate a smooth audit. Mr. Vazquez noted that much of the documentation has already been submitted.

Education Committee: Mr. Mack reported on the work being done for the rollout for the 2023 SEG revision. He indicated that every effort will be made to reach the entire CG workforce, and that all available communication resources will be utilized including ALCOASTs, the Gold Badges and Coast Guard ESOs. He noted that the Development Team was still working to arrange a special event early in 2023, either an actual even or a virtual one. The specifics were still to be determined.

Finance Committee: Mr. Philipps presented the budget for consideration by the Board. He made a motion to accept the budget as submitted. Mr. Baker seconded the motion. The floor was opened for discussion followed by a vote. The motion was carried.

Cyber/IT Committee: Mrs. Martin reported on the new Technology Voyage Plan the CGMA HQ was currently working. She reported on the timeline for the process. She indicated that there were three major areas being addressed. A total website redesign and the establishment of an online application process, both of which expected to be completed in March 2023. The replacement of the main CRM used by CGMA will take place over an extended period of time. RADM Thomas reminded the board that these improvements were being completely funded by a \$3.5 million dollar donation.

Development Report: Mrs. Howard reported that the Development Team was partnering with the other aid societies for two significant fundraising efforts. The largest of these is a matching fund drive that will be kicked off on Giving Tuesday. She reported that matching funds from this drive will be provided by Lockheed Martin. This drive will last until the end of the year, although the main push will occur on Giving Tuesday. This event is expected to yield \$250,000 in funding. She further reported on a partnership with the Defense Commissary Activity (DeCA) in a Point of Sales (POS) activity. This event is expected to yield \$25,000 annually in funding.

Operations Report: Mr. Fennell reported on Operations for the past quarter. He reported that to date over \$750,000 in assistance has been disbursed in support of hurricanes IAN and FIONA. He noted that the stat code for NICOLE had been activated in netFORUM. He noted that the Safe Harbor program has already resulted in over \$25,000 in grants. He reported that to date this year, CGMA has provided over \$1.2 million in housing assistance. RADM Penoyer briefed the Board on current actions by DoD and the CG on improving BAH rates.

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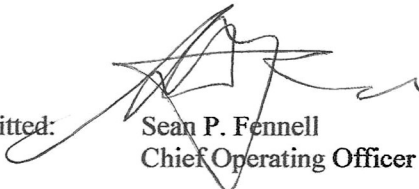
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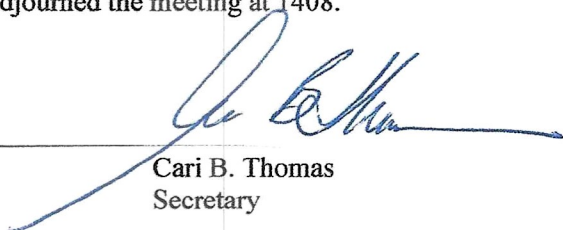
Next Regular Meeting: Next meeting is scheduled for Wednesday, 15 February 2023 at 1330.

Adjournment: RADM Penoyer extended his best wishes for a joyous holiday season. He thanked the Board for their work throughout 2022.

There being no objections raised, RADM Penoyer adjourned the meeting at 1408.

Submitted:


Sean P. Fennell
Chief Operating Officer


Cari B. Thomas
Secretary