



May 17, 2024

Board of Directors

ADM Linda Fagan
Chairman

RADM Joe Raymond
President

CWO (Ret) John Baker
Retired Military Member
Vice President

AUX Michael Philipps
Auxiliarist Treasurer

RADM (Ret) Cari Thomas
Secretary

MCPOCG Heath Jones
Master Chief Petty Officer
of the Coast Guard

D-MCPOCG Charlie Salls
MCPOCG Alternate

CAPT Eva Van Camp
Commissioned Officer

CDR Dan Trimble
IT/Cyber Specialist

LCDR John-Andrew Minniti
Commissioned Officer

LCDR Emily Trudeau
Commissioned Officer

CWO2 Darien Moya
Chief Warrant Officer

CMC William Kelly
E-7 or Above

SCPO Lazaro Lopez
CPO Alternate

PO1 Benjamin Lind
Enlisted Member

PO1 Pedro Gonzalez-Soto
Enlisted Member

PO1 Andrew Stoddard
Enlisted Alternate

Mr. Christopher Mack
Civilian Member

LCDR Patrick Pennella
Reserve Member

Mrs. Margaret Parker
Commissioned Officer
Spouse

Mrs. Victoria Hale
Enlisted Person Spouse

LCDR Shannon Reck
Medical/TRICARE
Specialist

Mr. Kenneth Weber
Work-Life Specialist

Mrs. Lorraine Galvis
Member At Large

Mrs. Angela Judge
Member At Large

COAST GUARD MUTUAL ASSISTANCE BOARD OF DIRECTORS (BOD) QUARTERLY MEETING HELD ON MAY 15, 2024, AT COAST GUARD HEADQUARTERS, WASHINGTON, DC.

MEMBERS PRESENT:

Officers of the Corporation:

RADM Joe Raymond, President
CWO (Ret) John Baker, Vice President
AUX Michael Philipps, Treasurer
RADM (Ret) Cari Thomas, Secretary

Members of the Board of Directors:

Mrs. Lorraine Galvis	SCPO Lazaro Lopez	D-MCPOCG Charlie Salls
PO1 Pedro Gonzales-Soto	Mr. Christopher Mack	LCDR Emily Trudeau
Mrs. Angela Judge	Mrs. Margaret Parker	CAPT Eva Van Camp
CMC William Kelly	LCDR Paul Reck	

Additional Attendees: CGMA Staff: MCPO (Ret) Jason Wong, Mrs. Sara Martin, Mrs. Mellissa Bell, Mrs. Alena Howard, and Mrs. Andrea Cacciola. New Board Members: LT Anthony Alger, LT Kristofer Wilson, MST2 Sara Pounder, and Mrs. Taylor Hart.

Call to Order: The Board President called the meeting to order at 1330 and MCPO (Ret) Wong conducted a roll call. A quorum was established.

Previous Minutes: Minutes from the Quarterly Board of Directors meeting held on April 11, 2024, was approved by electronic vote on April 17, 2024.

Treasurer's Report: AUX Philipps

AUX Philipps presented a comprehensive financial overview that highlighted several critical aspects of CGMA's financial performance:

- **Total Assets:** CGMA reported total assets of \$54 million. This represents a solid financial foundation for the organization.
- **Contributions:** Year-to-date contributions, excluding annual campaign numbers still being finalized, showed a positive trend. This steady inflow of contributions underscores the continued support from donors and stakeholders.
- **Investment Growth:** The organization experienced an increase of \$1.7 million in unrealized investment growth. This growth is a positive indicator, although it is essential to consider the broader investment performance.



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- **Expense Coverage:** The report detailed a \$242,000 decrease in expenses in the first quarter compared to previous periods. This reduction reflects the organization's effective cost-management strategies.
- **Portfolio Expenses:** AUX Philipps provided a summary of portfolio expenses, underlining the need for continued vigilance in managing these costs. This call for vigilance reminds all board members of their crucial role in meeting our financial goals.
- **Supplemental Education Grant:** A significant area of concern highlighted was the overspending on the Supplemental Education Grant. This overspending has been a primary factor in exceeding the organization's spending expectations.
- **SEG Notice:** RADM Thomas informed the Board that CGMA HQ plans to pause the SEG program starting June 1, 2024, in preparation for the upcoming hurricane season. We will closely monitor our resources during this period and aim to reinstate the SEG program, if feasible, before the season concludes on November 30, 2024.

Committee Reports:

Executive Committee: RADM Raymond

- **Annual Meeting:** Thank you to the staff at CGMA HQ for their exceptional efforts at the Annual Meeting, which demonstrated the organization's remarkable success over the past twelve months.
- **New Board Members:** Welcome to the incoming board members, scheduled to commence their duties on July 1. Your active participation in discussions is encouraged despite your inability to vote, as your perspectives are valued. During your indoctrination training, your enthusiasm and eagerness highlight your potential contributions to CGMA's ongoing work and initiatives.
- **CEO Search Update:** Our ongoing search for a new CEO has reached an exciting milestone. Significant progress has been made in identifying the right leader to guide CGMA's future direction.

Nominating Committee: RADM Raymond

- NTR

Management Committee: PO1 Lind

- NTR



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Mutual Assistance Committee: LCDR Trudeau

- LCDR Trudeau reported that the Mutual Assistance Committee has approved two cases since our last meeting. The first case involved an active-duty O-3 who received a \$15,000 loan for home repairs. The second case involved an active-duty E-5 who received an \$8,000 loan for a Permanent Change of Station. The total assistance approved by the Board of Directors amounts to \$23,000.

Audit Committee: Mrs. Bell

- Mrs. Bell reported that CGMA has received a clean audit, confirming its financial statements are accurate. The audit found no significant deficiencies in internal controls or compliance issues and praised CGMA's transparency and documentation practices.

Education Committee: Mr. Mack

- The SEG program will be thoroughly reviewed, with close collaboration between the Education Committee and the staff, to develop informed recommendations for potential adjustments or changes. This process will involve a detailed analysis of the program's current structure and outcomes, identifying areas for improvement and ensuring that any proposed modifications align with strategic goals.

Strategic Planning Committee: CMC Kelly

- NTR

Finance Committee: Mrs. Bell

- NTR

Cyber/IT Committee: Mrs. Martin

- Mrs. Martin provided an update on the Technology Voyage Plan, outlining key milestones in the transition to Salesforce, enhancements in Knowledge Management, and improvements in Security. She also discussed how staff would leverage Salesforce to manage various functions, including assistance cases, loan repayment, marketing, fundraising, donations, and volunteer coordination.



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Development Report: Mrs. Howard

- **Annual Campaign:** Contributions are still being received, with final figures expected around July 1, 2024. Currently, donations total \$1.4M. The number of active-duty donors and donation amounts have declined by 1% compared to last year's campaign. There are over 209 registered campaign coordinators across 190 units, leaving 463 units without registered representation.
- **Ambassador Training:** Board members are encouraged to attend training sessions on May 30 or June 1. The registration link is in the read-ahead materials.
- **Partnerships:** Announced a new partnership with the National Council Spouses Club to facilitate direct contact with spouses.
- **Volunteer Program:** RADM Thomas highlighted the Volunteer Program as a significant success and a critical goal that has been successfully implemented.
- **Call to Action:** RADM Raymond discussed the difficulties in fundraising and urged all board members to brainstorm solutions to increase donations, emphasizing that it is a significant concern.
- **Unit Experience:** LT Anthony Alger shared insights from Sector Key West, noting the challenge of competing fundraising efforts from other CG organizations, such as the Chiefs Association for CCTI.

Operations Report: MCPO (Ret) Wong

- **Financial Assistance:** Since our Quarterly Board meeting on February 21, 2024, CGMA has provided financial assistance totaling **\$1.4 million to 1,154** of our members and their families. Notably, we've allocated **\$47,140 in disaster grants** to support Coast Guard members and their families based in Slidell, LA, affected by severe storms and tornadoes that swept through the area in April 2024.
- **SEG:** To date, we've allocated \$889,133 in Supplemental Education Grants to support 1,725 clients. With our annual budget of \$1.5 million, we plan to temporarily suspend the SEG program starting June 1, coinciding with the onset of Hurricane Season. We'll closely assess the storm activity and determine whether to resume the program before or after November 30, 2024.
- **Hurricane Season:** Operations Department is fully prepared to provide financial assistance and support services, and it has a robust communication plan with the Personnel Service Detachments (PSDs) and Representatives.

CGMAHQ Update: RADM Thomas

- **Hurricane Season:** CGMA is prepared for hurricane season by communicating disaster assistance program guidelines, conducting training sessions, and coordinating resource pre-positioning with the Personnel Support Teams.



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- **PCS Season:** CGMA stands ready to assist Coast Guard members facing the financial challenges of PCS season, offering support with moving, rental, and housing costs. We plan to spread awareness through a social media campaign and educate representatives to communicate CGMA's support services effectively. Our online resources will provide easy access to assistance programs.

Old Business: MCPO Wong

- Highlights of CGMA's Annual Assistance Program Report were provided.

New Business: MCPOCG Office & Open Floor

- Deputy MCPOCG Salls praised CGMA's excellent work, particularly highlighting the Ambassador program and the Annual Campaign. He mentioned that the MCPOCG's office will assist with communications to the field regarding the SEG program. Salls acknowledged the challenges related to fundraising and committed to reviewing the CCTI process. He expressed gratitude to the BOD and staff for their efforts. This meeting marks his last, as he is being reassigned to LANTAREA. CMC Jahmal Perriera will assume the role of Deputy MCPOCG on May 17, 2024.

Good of the Order: RADM Thomas

- **Welcome:** Andrea Cacciola, CGMA's newest part-time staff member.
- **Thank you:** Departing Board members (LCDR Minniti, LCDR Pennella, PO Stoddard, Mr. Mack, and Mr. Weber).

Next Regular Meeting: Next meeting is CGMA's Annual Meeting scheduled for August 12, 2024.

Adjournment: Absent any objection, RADM Raymond adjourned the meeting at 1420.

 5/22/2024

Submitted: Jason K. Wong
Chief Operating Officer



Cari B. Thomas
Secretary